

**Notice of Public Hearing and Opportunity to Comment on Proposed Amendments
to Chapter 10 Title 68 of the Rules of the City of New York**

What are we proposing? The New York City Human Resources Administration (“HRA”) proposes to amend the CityFHEPS Rules by memorializing the discontinuance of an incentive payment previously made to landlords in connection with the program.

The public hearing will take place remotely via Zoom on Wednesday, November 5th at 10:00am. Those wishing to attend the hearing may join by:

Zoom (video and audio): <https://www.zoomgov.com/j/1602048034>

Or go to www.zoom.us, click on “join a meeting” and enter Meeting ID: 160 266 4237

Phone (audio only): 1-646-828-7666

When prompted, enter meeting ID: is 160 266 4237

How do I comment on the proposed rules? Anyone can comment on the proposed rules by:

- **Website.** You can submit comments to HRA through the NYC rules website at <http://rules.cityofnewyork.us>.
- **Email.** You can email comments to NYCRules@hra.nyc.gov. Please include “CityFHEPS Unit Hold Changes” in the subject line.
- **Mail.** You can mail comments to:

HRA Rules
c/o Office of Legal Affairs
150 Greenwich Street, 38th Floor
New York, NY 10007

Please make clear that you are commenting on the CityFHEPS Unit Hold Rule Changes.

- **Fax.** You can fax comments to 917-639-0413. Please include “CityFHEPS Unit Hold Rule Changes” in the subject line.
- **By speaking at the hearing.** You may sign up to speak at the hearing by calling 929-221-7220 or emailing NYCRules@hra.nyc.gov on or before the start of the hearing on November 5, 2025. Speakers will be called in the order that they signed up and will be able to speak for up to three minutes. Please note that the hearing is for accepting oral testimony only and is not held in a “Question and Answer” format.

Is there a deadline to submit comments? The deadline to submit comments is midnight on November 5th. Comments, including those sent by mail, must be received by HRA on or before November 5, 2025.

What if I need assistance to participate in the hearing? You must tell us if you need language interpretation services or a reasonable accommodation to participate in the hearing. You can tell us by email at NYCRules@HRA.nyc.gov. You may also tell us by telephone at 929-221-7220. Advance notice is requested to allow sufficient time to make arrangements. Please tell us by October 29, 2025.

Can I review the comments made on the proposed rules? You can review the comments made online on the proposed rules by going to the website at <http://rules.cityofnewyork.us/>. Shortly after the hearing, copies of all comments submitted online, copies of all written comments, and a summary of oral comments concerning the proposed rule will be available to the public on HRA's website.

What authorizes HRA to make this rule? Sections 603 and 1043 of the City Charter. This proposed rule was not included in HRA's regulatory agenda for this fiscal year.

Where can I find the HRA rules? The HRA rules are in Title 68 of the Rules of the City of New York.

What rules govern the rulemaking process? HRA must meet the requirements of section 1043 of the City Charter when creating or changing rules. Sections 603, 1043 and 1802 of the City Charter and Sections 34, 56, 61, 62, 77, and 131-a of the New York Social Services Law authorize HRA to promulgate this rule.

New York City Human Resources Administration

Statement of Basis and Purpose

The Human Resources Administration proposes to further amend the CityFHEPS rules by specifically discontinuing a payment previously made in connection with the program.

Since inception of the CityFHEPS program, the New York City Human Resources Administration ("HRA")/Department of Social Services ("DSS") has established various incentives that participating landlords and brokers received under certain circumstances. The incentives were established to meet specific needs at a point in time, and often reflect larger trends like rental market vacancies and the declaration of states of emergency within New York City or New York State.

One such payment the agency established was the Unit Hold. Payments were originally intended to incentivize landlords to hold open rental units while DSS processed tenants' CityFHEPS applications during the transition period from shelters to rental housing. As the administration of CityFHEPS progressed and application processing times improved, DSS determined in May 2025 that monies allocated to Unit Hold payments could be phased out.

New material is underlined.
Deleted material is [bracketed].

Section 1. Section 10-15 of chapter 10 of Title 68 of the Rules of the City of New York is amended by adding a new subdivision (j), to read as follows:

(j) Unit hold payments, made to enable landlords to hold rental units for CityFHEPS applicants while such applications are being processed, are hereby discontinued.

NEW YORK CITY LAW DEPARTMENT

DIVISION OF LEGAL COUNSEL

100 CHURCH STREET

NEW YORK, NY 10007

212-356-4028

**CERTIFICATION PURSUANT TO
CHARTER §1043(d)**

RULE TITLE: Amendment of CityFHEPS Program Rules

REFERENCE NUMBER: 2025 RG 074

RULEMAKING AGENCY: Department of Social Services

I certify that this office has reviewed the above-referenced proposed rule as required by section 1043(d) of the New York City Charter, and that the above-referenced proposed rule:

- (i) is drafted so as to accomplish the purpose of the authorizing provisions of law;
- (ii) is not in conflict with other applicable rules;

- (iii) to the extent practicable and appropriate, is narrowly drawn to achieve its stated purpose; and
- (iv) to the extent practicable and appropriate, contains a statement of basis and purpose that provides a clear explanation of the rule and the requirements imposed by the rule.

/s/ STEVEN GOULDEN

Date: September 25, 2025

Senior Counsel

NEW YORK CITY MAYOR'S OFFICE OF OPERATIONS

253 BROADWAY, 10th FLOOR

NEW YORK, NY 10007

212-788-1400

CERTIFICATION / ANALYSIS

PURSUANT TO CHARTER SECTION 1043(d)

RULE TITLE: Amendment of CityFHEPS Program Rules

REFERENCE NUMBER: HRA-44

RULEMAKING AGENCY: Human Resources Administration

I certify that this office has analyzed the proposed rule referenced above as required by Section 1043(d) of the New York City Charter, and that the proposed rule referenced above:

- (i) Is understandable and written in plain language for the discrete regulated

community or communities;

- (ii) Minimizes compliance costs for the discrete regulated community or communities consistent with achieving the stated purpose of the rule; and
- (iii) Does not provide a cure period because it does not establish a violation, modification of a violation, or modification of the penalties associated with a violation.

/s/ Francisco X. Navarro

Mayor's Office of Operations

September 26, 2025

Date