

NEW YORK CITY HUMAN RESOURCES ADMINISTRATION

Notice of Adoption of Amendments to Chapter 6 of Title 68 of the Rules of the City of New York Regarding the IDNYC Program

NOTICE IS HEREBY GIVEN PURSUANT TO THE AUTHORITY VESTED in the Commissioner of the New York City Human Resources Administration (HRA) pursuant to Section 603 of the New York City Charter, and in accordance with the requirements of Section 1043 of the New York City Charter, that HRA has adopted the above final rule.

A proposed rule was published in the City Record on February 28, 2025, and a public hearing was held on March 28, 2025.

Statement of Basis and Purpose of Proposed Rule

The New York City Identification Card Program (“IDNYC Card Program”) was established to ensure that New Yorkers are provided with the opportunity and peace of mind that come with possessing a government-issued photo identification. The program was officially launched on January 12, 2015. To date, the program has enrolled approximately 1.7 million individuals. In an ongoing effort to serve New York’s most vulnerable populations, IDNYC further seeks to expand and refine the number and types of reliable and verifiable documents that can be accepted as proof of identity and residency.

IDNYC has previously adapted its program to increase access for all New Yorkers, including:

- In December 2021, in partnership with the Department of Correction, IDNYC began accepting the DOC Photo Database as proof of identity for those applicants who were formerly incarcerated. This helped bridge the gap to identity for this population.
- In 2022, IDNYC restarted its partnership with the Department of Education to streamline accessibility to identity documents for young New Yorkers to better assist them as they work to gain access to higher education along with employment opportunities, such as the Summer Youth Employment Program. This partnership has been extremely successful with thousands of public school students having attained the IDNYC card.
- In late 2022, IDNYC began accepting an internal verification document that provides proof of identity as part of the Department of Social Services benefits access process. This change was particularly valuable for active clients, including those who are unhoused.

- Finally, in 2024, IDNYC updated its requirements for establishing residency to further increase access and remove barriers to obtaining an IDNYC card for asylum seekers housed by the City of New York.

Based on the experience over the past two years, and on recommendations from stakeholders, including applicants, advocates, IDNYC enrollment staff, and members of the City Council, the IDNYC program is now adopting revisions and additions to the IDNYC rules. Specifically, the adopted rule adds 23 different types of documents that can be used as proof of identity or residency.

A comment submitted during the rule public hearing expressed concerns regarding the acceptance of the DOC Photo Array. They indicated there may be a lack of verification within the correctional facility as it related to identity. IDNYC understands this concern and this is why the document is only acceptable for one point of identity and must be supported by additional documentation to reach the three point identity threshold to attain an IDNYC card.

HRA's authority for this rule may be found in Sections 603 and 1043 of the City Charter, Administrative Code Section 3-115, and Executive Order No. 6 of 2014.

New text is underlined.

Deleted text is [bracketed].

Section 1. Subdivision (c) of section 6-03 of Title 68 of the Rules of the City of New York is amended to read as follows:

- (c) Only original documents or copies of documents that have been certified by the original issuing agency will be accepted. Data or electronic versions of documents [received from the issuing agency] may be deemed to constitute an original document if HRA determines in its discretion that the data or electronic documents have sufficient indicia of reliability. Documents with any alterations or erasures, or that are cancelled or invalidated, will not be accepted. IDNYC reserves the right to not accept any document, or type of document, whose validity it is not able to verify and, where relying on data or electronic versions of documents, to request additional information from the applicant.

§ 2. Subdivision (e) of section 6-03 of Title 68 of the Rules of the City of New York is amended to read as follows:

- (e) Applicants must [present] submit documents [in person] at an enrollment site designated by HRA in accordance with § 3-115(b)(2) of the Administrative Code of the City of New York. IDNYC provides free on-site document translation services to applicants who provide original documents that are not in English. Original documents will be returned immediately to the applicant before they leave the enrollment center. [IDNYC will not make copies of or digitally scan any documents used by applicants to establish identity or residency.]

§ 3. Subdivision (a) of section 6-04 of Title 68 of the Rules of the City of New York is amended to read as follows:

- (a) An applicant may provide a single document that is worth the four points needed to establish both identity and residency. The documents listed below meet this four-point requirement, provided that they include a photo of the applicant, the date of birth of the applicant, and the applicant's current residential address in New York City.

The following documents are worth four points and establish identity and residency:

Document	Description	Acceptable as Photo ID?	Point Value for Proof of ID & Residency	Acceptable as Proof of Date of Birth?
New York State (NYS) Department of Motor Vehicles (DMV) Driver's License or Learner's Permit	New York State Driver's License, including Commercial Driver's License, or Learner's Permit with current home address, date of birth, photo and expiration date issued by NYS DMV. An expired NYS DMV license or permit will be accepted if presented with an unexpired DMV interim permit bearing the same identification number as the license or permit.	Yes	4	Yes
Non-Driver NYS DMV Identification Card	Non-driver photo identification card with current home address, date of birth, and expiration date issued by NYS DMV. An expired NYS DMV identification card will be accepted if presented with an unexpired DMV interim ID card bearing the same identification number as the identification card.	Yes	4	Yes
U.S. Department of State Driver's License or Non-Driver Identification Card	U.S. Department of State Driver's License or Non-Driver Identification Card with current home address, date of birth, photo and expiration date.	Yes	4	Yes
IDNYC Card with Current Home Address	A current IDNYC Card or an expired IDNYC Card with a current home address. If the card is expired, then the card must be within the renewal period.	Yes	4	Yes
New York City Police Department (NYPD) Restricted Handgun License	NYPD-issued Restricted Handgun License including current home address, photo of applicant and expiration date.	Yes	4	Yes
<u>Letter for Current HRA Clients Lacking Photo ID</u>	<u>May be used by current HRA clients who lack photo ID and have a current CA/SNAP/MA case. Form must be completed, placed in a sealed envelope, and signed on the fold by a DSS/HRA employee.</u>	<u>Yes</u>	<u>4</u>	<u>Yes</u>

§ 4. Subdivisions (b) and (c) of section 6-05 of Title 68 of the Rules of the City of New York are amended to read as follows:

(b) HRA may determine in the future that additional documents, including data or electronic versions of documents received from the issuing agency, licensed by the issuing agency, or in an HRA or DHS case record, may be accepted and will be afforded the value of one point toward establishing the identity of the applicant. In the event that HRA exercises its authority pursuant to this subdivision, HRA will publicize its acceptance of new documents or data, including, but not limited to, publication on the IDNYC website.

(c) (1) The following documents establish the identity of the applicant (3 points):

Document	Description	Acceptable as Photo ID?	Point Value for Proof of ID	Acceptable as Proof of Date of Birth?
U.S. Passport or U.S. Passport Card	U.S. passport or passport card.	Yes	3	Yes
Foreign Passport (Machine Readable)	A machine readable Foreign Passport.	Yes	3	Yes

U.S. State Driver's License or Learner's Permit Photo ID	Photo identification card issued by U.S. state (other than New York State Driver's License with current New York City address) or territory granting driving privileges, with address, date of birth, and expiration date.	Yes	3	Yes
U.S. State Identification Card	Photo identification card issued by U.S. state (other than New York State Identification Card with current New York City address) or territory with address, date of birth, and expiration date.	Yes	3	Yes
U.S. Permanent Resident Card	Alien registration card (I-551), also known as a permanent resident or green card. Must include expiration date. Unexpired I-551 stamps in passport also accepted for permanent residents awaiting issuance of their green cards.	Yes	3	Yes
NYS Benefit Card with Photo	Welfare/Medicaid/NY Food Stamp Card, also known as an Electronic Benefit Transfer (EBT) Card or Common Identification Benefit Card (CBIC), with Photo and date of birth.	Yes	3	Yes
Common Access Card	Department of Defense (DOD)-issued photo identification card with date of birth, date of issuance, expiration date, blood type, and DOD identification number, issued to active duty, retiree or reservist military personnel only.	Yes	3	Yes
Current U.S. Work Permit	Employment Authorization Document (EAD) or work permit issued by U.S. Citizenship and Immigration Services (USCIS) that proves that the holder is authorized to work in the U.S. with date of birth and expiration date.	Yes	3	Yes
Certificate of Citizenship/ Naturalization	U.S. Certificate of Citizenship (N-560 or N-561); Certificate of Naturalization (N-550, N-570 or N-568).	Yes	3	Yes
U.S. Merchant Mariner Credential	Photo identification card issued by U.S. Coast Guard National Maritime Center, with address, date of birth, and issue and expiration dates.	Yes	3	Yes
U.S. Department of State Driver's License or Non-Driver Identification Card without Current Home Address	U.S. Department of State Driver's License or Non-Driver Identification Card with date of birth, photo and expiration date, but without current home address.	Yes	3	Yes
NYS Department of Corrections and Community Supervision (DOCCS) Released Offender Identification Card	Photo identification card issued by DOCCS, with identification number, date of birth and cardholder release date no more than one year prior to the date submitted. Acceptable even if the card has expired.	Yes	3	Yes
ID Issued by the Eastern District of New York U.S. Pretrial Services Agency	Photo identification document issued by EDNY Pretrial Services Agency to individuals under federal supervision.	<u>Yes</u>	<u>3</u>	<u>Yes</u>
NYS Unified Court System Attorney Secure Pass ID Card	Photo identification card issued by the NYS Unified Court System to attorneys. Includes color photo, date of birth, attorney registration number, and expiration date.	Yes	3	Yes

U.S. Tribal ID	A U.S. Tribal photo ID with photo, address, signature, date of birth, and expiration date.	Yes	3	Yes
IDNYC Card without Current Home Address	A current or expired IDNYC Card without a current home address. If the card is expired, the card must be within the renewal period.	Yes	3	Yes
<u>I-94 Form with Photo and Fingerprint Issued by U.S. Department of Homeland Security</u>	<u>I-94 Arrival/Departure Record issued by the U.S. Department of Homeland Security with date of birth, photo, and fingerprint.</u>	<u>Yes</u>	<u>3</u>	<u>Yes</u>
<u>Global Entry Card</u>	<u>Global Entry Card issued by the U.S. Customs and Border Protection (CBP).</u>	<u>Yes</u>	<u>3</u>	<u>Yes</u>
<u>Municipal Identification Cards</u>	<u>Certain municipal identification cards issued by local governments and approved by HRA.</u>	<u>Yes</u>	<u>3</u>	<u>Yes</u>

(2) The following documents are worth two points toward establishing the identity of the applicant:

Document	Description	Acceptable as Photo ID?	Point Value for Proof of ID	Acceptable as Proof of Date of Birth?
Foreign Passport (Not Machine Readable)	Foreign Passport that is not machine readable.	Yes	2	Yes
Expired U.S. Passport or Passport Card	U.S. Passport or Passport Card that has expired no more than three years prior to the date submitted.	Yes	2	Yes
Expired Foreign Passport	Foreign passport that is machine readable and has expired no more than three years prior to the date submitted	Yes	2	Yes
Expired IDNYC Card	IDNYC Card that has expired less than three years before the date submitted but is outside the renewal period.	Yes	2	Yes
<u>Expired New York State (NYS) Department of Motor Vehicles (DMV) Driver's License</u>	<u>New York State Driver's License, including Commercial Driver's License or Learner's Permit issued by NYS DMV with current home address, date of birth, photo and expiration date no more than 5 years old.</u>	<u>Yes</u>	<u>2</u>	<u>Yes</u>
Consular Identification Card	Photo identification card with address, date of birth, and expiration date, issued by foreign governments recognized by the U.S. to their citizens, who are outside the issuing country.	Yes	2	Yes
<u>Tibetan Greenbook (Not Machine Readable)</u>	<u>Official form of identification for Tibetan people, issued by The Central Tibetan Administration (CTA).</u>	<u>Yes</u>	<u>2</u>	<u>Yes</u>
Veterans Identification Card issued by U.S. Department	Must include photo and member ID	Yes	2	No

of Veterans Affairs (VA)	number.			
Veterans Health Identification Card issued by VA	Must include photo and member ID number.	Yes	2	No
U.S. Federal, State, or Local Government Employee ID	Federal, state or local government employee photo ID card.	Yes	2	No
U.S. Birth Certificate	Certificate of birth issued by a State or Territory, or a locality of a State or Territory, or by the U.S. State Department, including Consular Report of Birth Abroad. A birth certificate issued in Puerto Rico prior to July 1, 2010 will not be accepted. All birth certificates issued prior to that date have been invalidated by Puerto Rican law.	No	2	Yes
Visa Issued by U.S. State Department	U.S. State Department-issued immigrant or non-immigrant visa with photo identification.	Yes	2	Yes
Foreign Driver's License (Machine Readable)	Machine readable photo identification card granting driving privileges with address, date of birth, and expiration date.	Yes	2	Yes
Foreign National Identification Card (Machine Readable)	Machine readable national identification card with photo and date of birth or age. Must be accepted for purposes of re-entry to issuing country. Includes machine readable voter registration cards that serve as national identification cards.	Yes	2	Yes, if date of birth included.
Social Security Card	The following types of Social Security Cards (unrestricted and restricted) issued by the U.S. Social Security Administration will be accepted: (i) a card that enables the holder to work without restriction; (ii) a card that permits an individual with authorization from the Department of Homeland Security to work on a temporary basis; and (iii) a card marked "not valid for employment."	No	2	No
U.S. Individual Taxpayer Identification Number Assignment Letter	Letter from U.S. Internal Revenue Service (IRS) assigning ITIN number to applicant with date of birth. (IRS Notice CP565)	No	2	No
U.S. Uniformed Services ID	Photo identification card with date of birth and expiration date issued to military retiree or military family member to access military service benefits or privileges.	Yes	2	Yes
NYS Education Department Professional Identification Card	Photo identification card issued by the NYS Education Department, Office of the Professions, with profession, license number and expiration date.	Yes	2	No
[I-94 Form with Photo and Fingerprint Issued by U.S. Department of Homeland Security]	[I-94 Arrival/Departure Record issued by the U.S. Department of Homeland Security with date of birth, photo, and fingerprint.]	[Yes]	[2]	[Yes]
NYS Interim Driver's License, Learner's Permit, or Non-Driver's Identification Card	Interim driver's license, learner's permit, or non-driver's identification card, issued by NYS Department of Motor Vehicles.	No	2	Yes
Approval Notice on Form I-797, I-797A, I-797B or I-	Notice from USCIS approving applicant for an immigration benefit			

<u>797D Issued by U.S. Citizenship and Immigration Services (USCIS)</u>	that either is currently valid or does not have an expiration date.	No	2	No
<u>Electronic Verification of Birth Record</u>	<u>Electronic Verification of Vital Events (EVVE) system, maintained by the National Association for Public Health Statistics and Information Systems (NAPHSIS) which matches information provided by applicants to United States birth certificate databases.</u>	<u>No</u>	<u>2</u>	<u>Yes</u>
<u>NYC TLC Driver License</u>	<u>Photo ID issued by the New York City Taxi and Limousine Commission for authorized taxi and limousine drivers.</u>	<u>Yes</u>	<u>2</u>	<u>No</u>
<u>Federal Bureau of Prisons Inmate Identification</u>	<u>Inmate identification issued by the Federal Bureau of Prisons</u>	<u>Yes</u>	<u>2</u>	<u>Yes</u>
<u>I-385 Form (Alien Booking Record) Issued by U.S. Immigration and Customs Enforcement (ICE)</u>	<u>I-385 Alien Booking Record (or booking card) issued by U.S. Immigration and Customs Enforcement (ICE), dated no more than one year prior to the date submitted and including complete name, photo, and fingerprint.</u>	<u>Yes</u>	<u>2</u>	<u>Yes, if date of birth included.</u>
<u>I-220A Form (Order to Release on Recognizance) Issued by U.S. Immigration and Customs Enforcement (ICE) with Photo</u>	<u>I-220A Order to Release on Recognizance issued by U.S. Immigration and Customs Enforcement (ICE), dated no more than one year prior to the date submitted and including photo, complete name, file number, and official stamp/signature</u>	<u>Yes, if photo included.</u>	<u>2</u>	<u>No</u>
<u>I-220B Form (Order of Supervision) Issued by U.S. Immigration and Customs Enforcement (ICE) with Photo</u>	<u>I-220B Order of Supervision issued by U.S. Immigration and Customs Enforcement (ICE), dated no more than one year prior to the date submitted and including photo, complete name, file number, and official stamp/signature.</u>	<u>Yes, if photo included.</u>	<u>2</u>	<u>No</u>

(3) The following documents are worth one point toward establishing the identity of the applicant:

Document	Description	Acceptable as Photo ID?	Point Value for Proof of ID	Acceptable as Proof of Date of Birth?
Educational Institution ID Card: middle, secondary, post-secondary schools, colleges and universities	Photo ID issued by an accredited U.S. educational institution, including New York City Department of Education and CUNY schools.	Yes	1	Yes, if date of birth included.
Foreign Driver's License (Not Machine Readable)	Photo identification card granting driving privileges with address, date of birth, and expiration date, that is not machine readable.	Yes	1	Yes
Foreign National Identification Card (Not Machine Readable)	National identification card with photo and date of birth or age, that is not machine readable. Must be accepted for purposes of reentry to issuing country. Includes voter registration cards which are used as national IDs.	Yes	1	Yes, if date of birth included.
Foreign Military Photo Identification Card	Photo identification card issued to active duty, retiree or reservist military personnel by foreign country.	Yes	1	Yes, if date of birth included.
Foreign Birth Certificate	Certificate of birth issued by current or former sovereign nation.	No	1	Yes
U.S. Birth Certificate of Applicant's Child	Birth certificate of applicant's child, issued by a State or Territory, or a locality of a State or Territory, or by the U.S. State Department, including Consular Report of Birth Abroad listing applicant as [birth] parent. A birth certificate issued in Puerto Rico prior to July 1, 2010 will not be accepted. All birth certificates issued prior to that date have been invalidated by Puerto Rico law.	No	1	Yes
NYS Benefit Identification Card without Photo	Welfare/Medicaid/NY Food Stamp Card, also known as an Electronic Benefit Transfer (EBT) Card or Common Identification Benefit Card (CBIC), without Photo and with date of birth.	No	1	Yes
NYC Summer Youth Employment Program Identification Card	Photo identification card issued by a community based organization that administers the NYC Summer Youth Employment Program.	Yes	1	No
U.S. School Transcript From High School or Post- Secondary School, College, or University	Official copy of academic transcript, including terms and dates attended or attending, cumulative academic record, and, if applicable, degrees awarded.	No	1	No
Diploma from a U.S. High School, High School Equivalency Program, or	U.S. High School Diploma, High School Equivalency Diploma granted based on General Educational Development (GED) and Test Assessing Secondary Completion	No	1	No

U.S. Post-Secondary School, College, or University	(TASC) exams, or U.S. postsecondary school, college, or university diploma.			
Employee, Consultant or Board Member Identification Card from Organization Located in U.S.	Photo identification card with organization name and address identifying applicant as employee, consultant, board member or as having another similar position. Includes clergy identification cards issued by a religious organization.	Yes	1	No
U.S. Union Photo ID	Card identifying holder as a member of a union that represents employees working in the United States.	Yes	1	No
Certificate of marriage, domestic partnership, civil union, divorce or dissolution of marriage, domestic partnership or civil union	Certificate of marriage, domestic partnership, civil union, divorce or dissolution of marriage, domestic partnership or civil union	No	1	Yes
Reduced Fare MetroCard for Seniors and People with Disabilities	Must include photo identification and be issued by Metropolitan Transportation Authority.	Yes	1	No
Access-A-Ride ID Card	Photo identification card issued by Metropolitan Transportation Authority.	Yes	1	No

[NYC Department of Parks and Recreation issued Recreation Center Membership Card]	[Photo identification card issued by the NYC Department of Parks and Recreation for Recreation Center Membership when the applicant was at least 18 years old.]	[Yes]	[1]	[No]
U.S. Voter Registration Card	Voter registration card issued by any State or Territory.	Yes, if photo included	1	No
Selective Service Registration Card	A card issued by the U.S. Selective Service System to men ages 18 - 25, who have registered with the Selective Service.	No	1	Yes
Medicare Card	Medicare identification card with name, Medicare claim number, and signature.	No	1	No
U.S. Individual Taxpayer Identification Number (ITIN) Card	ITIN card (IRS Form 9844) from U.S. Internal Revenue Service (IRS), with cardholder's ITIN number, name, and signature.	No	1	No
NYS Office of Mental Health (NYS OMH) Facility Photo ID Card	Identification card issued by NYS-OMH operated psychiatric facility, with name and photo.	Yes	1	No
NYC Care Card	Card issued by NYC Care program with name, member number, and effective date.	No	1	No
NYC Department of Correction ID Verification System	Electronic verification by New York City Department of Correction which contains a photo, name, year of birth, and release date. Acceptable until 5 years after release date.	Yes	1	No
"Verification of Release" form issued by the U.S. Department of Health and Human Services, Office of Refugee Resettlement, Division of Children's Services	"Verification of Release" document from U.S. Department of Health and Human Services, Office of Refugee Resettlement (ORR), including photo, date of birth, and name and address of applicant's sponsor. Includes Form ORR UAC/R-1, Form ORR R-535, and any form used by ORR for verifying release. Must be dated no more than one year prior to date submitted.	Yes	1	Yes
"Verification of Release" card issued by the U.S. Department of Health and Human Services, Office of Refugee Resettlement, Division of Children's Services	"Verification of Release" card from U.S. Department of Health and Human Services, Office of Refugee Resettlement (ORR), including photo, date of birth, and address. This is the plastic card version of the paper "Verification of Release" document, Form ORR UAC/R-1, Form ORR R-535 and any form used by ORR for verifying release. Must be dated no more than one year prior to date submitted.	Yes	1	Yes
I-862 Form (Notice to Appear) Issued by U.S. Immigration and Customs Enforcement (ICE)	I-862 Notice to Appear issued by U.S. Immigration and Customs Enforcement (ICE), dated no more than one year prior to the date submitted and including complete name, file number, and official stamp/signature. May be issued by U.S. ICE as Form I-862.	No	1	No
Copy of Foreign Birth	A copy of a certificate of birth	No	1	Yes

<u>Certificate</u>	<u>issued by a current or former sovereign nation may be accepted as proof of identity only if accompanied by a U.S. Immigration and Customs Enforcement (ICE) document accepted by IDNYC. Copy must be legible/ readable.</u>			
<u>Copy of Foreign Passport</u>	<u>A copy of a foreign passport may be accepted as proof of identity and photo only if accompanied by a U.S. Immigration and Customs Enforcement (ICE) document accepted by IDNYC.</u>	<u>Yes</u>	<u>1</u>	<u>Yes</u>

§ 5. Subdivisions (b) and (c) of section 6-06 of Title 68 of the Rules of the City of New York are amended to read as follows:

(b) HRA may determine in the future that additional documents, including data and electronic versions of documents received from the issuing agency, licensed by the issuing agency, or in an HRA case record, may be accepted and will be afforded the value of one point toward establishing the residency of the applicant. In the event that HRA exercises its authority pursuant to this subdivision, HRA will publicize its acceptance of the new documents or data, including on the IDNYC website.

(c) (1) The following documents are worth one point and establish residency. The address on the document will be shown on the card, except as provided in 68 RCNY § 6-02(b):

Document	Description	Point Value for Proof of Residency	Acceptable as Proof of Address?
Cable, Phone, or Utility Bill or Statement	Must be dated no more than 60 days prior to the date submitted and include home address of applicant. Includes account summary sheets and account statements.	1	Yes
Residential Property Lease or Sublease	Must be a current lease. All leases must include name of applicant, address of the unit rented, term of the lease, amount of rent, terms regarding utilities, and contact information for the lessor. If the phone number of the lessor does not appear on the lease, then the applicant must provide the phone number separately.	1	Yes
Local Property Tax Statement	Property tax statement including home address, dated no more than one year prior to the date submitted.	1	Yes
Property Mortgage Payment Receipt	Mortgage payment receipt including home address, dated no more than 60 days prior to the date submitted.	1	Yes
	Bill, statement or notice from credit card company, bank or other financial institution. Must be dated no more than 60 days prior to the date submitted and include home address and account number. Includes		

Banking, Financial or Credit Card Account Bill, Statement or Notice	bank account statements, credit card statements, credit union account statements, account summary sheets, loan statements, and notices from banks and credit unions confirming the opening of an account. Other types of banking, financial, or credit card documents will be accepted only as provided under 68 RCNY § 6-06(b).	1	Yes
Employment Pay Stub	Must include employer's name, applicant's home address and be dated no more than 60 days prior to date submitted.	1	Yes
Statement, bill, or record from health institution	Statement, bill, or record from any hospital or clinic operated by the NYC Health and Hospitals Corporation, or a Federally Qualified Health Center, or a public or private hospital located in New York City. Must include account or patient identification number and home address of applicant and be dated no more than one year prior to date submitted.	1	Yes
Jury Summons or Court Order Issued by New York State Court (including NYC Courts such as Housing Court, Family Court and Surrogate's Court) or Federal Court	Must be dated no more than 60 days prior to the date submitted and include home address.	1	Yes
IRS Forms W-2, 1099-MISC, 1095-A, 1095-B and 1095-C	Must include employer's name, applicant's home address. Accepted through [April 15] the US Federal Filing date of the year following the tax year on the form.	1	Yes
Letter or Document Issued by the U.S. Internal Revenue Service (IRS), or the NYS Department of Taxation and Finance (DTF)	Letter or document issued by IRS or DTF, addressed to applicant, regarding applicant's personal tax status. Examples include tax return transcript, statement of tax or refund due, or refund check. Must be dated no more than one year prior to the date submitted.	1	Yes
Tax Return with Proof of Filing	U.S. federal, state, or local tax return submitted with proof of filing such as IRS Tax Return Transcript, NYS Department of Taxation and Finance account summary, NYC Department of Finance proof of property tax payment history, or other satisfactory proof of filing. Filing date must be no more than one year prior to the date submitted.	1	Yes
Insurance Bill, Statement or Record (homeowner's, life, renter's, automobile, or health insurance)	Insurance bill, statement or record including home address and dated no more than 60 days prior to the date submitted.	1	Yes
Letter from Homeless Shelter that receives City Funding	Signed letter from executive-level official at homeless shelter receiving City funding stating that applicant has been a current resident for at least 15 days and that the shelter allows residents to remain in residence for longer than 30 days. Must be dated no more than 60 days prior to the date submitted.	1	Yes
Letter from Residential Care Facility operated, certified, or funded by NYS Office for People with Developmental Disabilities (OPWDD), NYS Department of Health (NYS DOH), New York State Office of Mental Health (OMH), or NYC Department of Health and Mental Hygiene (NYC DOHMH)	Signed letter from an executive-level official at a residential care facility located in New York City and operated, licensed, certified, or funded by OPWDD, NYS DOH, NYS OMH or NYC DOHMH, establishing the applicant's residence at the facility. Must be dated no more than 60 days prior to the date submitted. Acceptable only when applicant is accompanied by a caretaker who is an employee of the facility issuing the letter.	1	Yes
Letter from New York City Housing Authority (NYCHA)	Signed letter from manager of NYCHA residential development, indicating that applicant is listed on the current lease or is otherwise authorized by NYCHA to reside in the apartment, dated no more than 60 days prior to the date submitted.	1	Yes

NYCHA Lease Addendum and Rent Notice	NYCHA document listing applicant as lessee and/or authorized tenant of NYCHA residential unit. Must be dated no more than one year prior to the date submitted.	1	Yes
Letter from Head Start, Early Learn, Preschool, Elementary, Intermediate or High School located in New York City or any NYC Department of Education (DOE) School Where Applicant's Child is Enrolled	<p>Signed letter from principal or executive official or the principal or executive official's designee at a public, private, or parochial Head Start, Early Learn, preschool, elementary, intermediate or high school located in New York City or any DOE school where applicant's child is a currently enrolled student. Letter must confirm student's home address and be dated no more than 60 days prior to the date submitted.</p> <p>Applicant must also provide proof of relationship to the student named in the letter, using one of the documents listed in 68 RCNY § 6-07(b).</p>	1	Yes
Letter from Private or Parochial Intermediate or High School located in New York City Where Applicant is Enrolled	<p>Signed letter from principal or executive official or the principal or executive official's designee at a private or parochial intermediate or high school located in New York City where applicant is a currently enrolled student. Letter must confirm home address and be dated no more than 60 days prior to the date submitted. Schools may require parental consent to issue such a letter for a student younger than age 18.</p> <p>Applicant must present a student identification card from the school issuing the letter.</p> <p>(Applicant students wishing to have the DOE assist them with establishing residency may do so via 68 RCNY § 6-03(a)(2)(C).)</p>	1	Yes
Letter from NYC Administration for Children's Services (ACS) Foster Care Agency	Signed letter from executive level official at ACS or ACS designated NYC foster care agency establishing residency of foster youth applicant, dated no more than 60 days prior to the date submitted. Acceptable only when applicant is accompanied by a caretaker who is an employee of the facility issuing the letter.	1	Yes
United States Postal Service (USPS) Change of Address Confirmation	Must be addressed to applicant at the same address that appears on the IDNYC application. Must be dated no more than 60 days prior to the date submitted.	1	Yes
NYC Housing Preservation and Development (HPD) Section 8 Rent Breakdown Form	Must be dated within no more than one year prior to the date submitted and include home address.	1	Yes
Case Composition Summary Report Generated from the New York State Welfare Management System	Case composition summary report generated from the New York State Welfare Management System with current home address. Must be dated no more than 60 days prior to the date submitted.	1	Yes
New York State Office of Mental Health (OMH) Facility Inpatient Photo ID Card	Inpatient identification card issued by NYS OMH-operated psychiatric facility, with name, photo and facility address.	1	Yes
"Verification of Release" form issued by the U.S. Department of Health and Human Services, Office of Refugee Resettlement, Division of Children's Services	"Verification of Release" document from U.S. Department of Health and Human Services, Office of Refugee Resettlement (ORR), including photo, date of birth, and name and address of applicant's sponsor. Includes Form ORR UAC/R-1, Form ORR R-535, and any form used by ORR for verifying release. Must be dated no more than one year prior to date submitted.	1	Yes
U.S. Immigration and Customs Enforcement (ICE) Order of	Order of Supervision issued by U.S. Immigration and Customs Enforcement (ICE), dated no more than one year prior to the date submitted and including current	1	Yes

Supervision	home address. May be issued by U.S. ICE as Form I-220B.		
New York State Interim Driver's License, Learner's Permit, or Non-Driver's Identification Card	Interim driver's license, learner's permit, or nondriver's identification card, issued by NYS Department of Motor Vehicles, with current home address.	1	Yes
Notice of Decision or Determination of Developmental Disability issued by NYS Office for People with Developmental Disabilities (OPWDD)	Notice of decision or determination issued by OPWDD establishing that applicant qualifies for care. Must include applicant's home address and be dated no more than one year prior to the date submitted.	1	Yes
Residency Confirmation Letter for United Nations (UN) Diplomats and Their Families	Residency Confirmation Letter for UN Diplomats and Families Issued by the U.S. Department of State, UN, or a Country's Permanent Mission to the UN. Must include applicant's home address and be dated no more than 60 days prior to the date submitted.	1	Yes
College/University Housing Agreement	Current agreement issued by an institution of higher education located in New York City, in letter, lease, or other format. Must indicate that applicant is permitted to reside in housing affiliated with the institution; and must include applicant's name, the street address of the residence, and the dates during which the student may reside there. The document must be presented with a photo ID from the institution issuing the agreement.	1	Yes
Letter from College or University Administrator	Signed letter from a school administrator indicating that the applicant: [(i)] (i) is enrolled, employed or otherwise connected with the school; [(ii)] (i) resides in housing in New York City that is affiliated with the school; [(iii)] (ii) receives mail at a central school-based location different from where the applicant resides; and [(iv)] (iii) the school mail box and/or street address where applicant's mail is delivered. This document must be presented with a photo ID from the institution issuing the letter. The IDNYC card will display the name of the school and the address where the applicant receives mail.	1	Yes
<u>Residency Confirmation Letter for Consulates, Consular Staff</u>	<u>Residency Confirmation Letter for Consulates, Consular Staff issued by the U.S. Department of State or a Country's Consulate General's Office. Must include the applicant's home address and be dated no more than 60 days prior to the date submitted.</u>	<u>1</u>	<u>Yes</u>
<u>FDNY Emergency Medical Services Statement or Bill</u>	<u>Statement, bill, or record from the Emergency Medical Service of the Fire Department of New York City. Each document must include account or patient identification number and home address of applicant and be dated no more than one year prior to date submitted.</u>	<u>1</u>	<u>Yes</u>
<u>Secondary Leaseholder Attestation Form from HRA</u>	<u>A completed Secondary Leaseholder Attestation Form from HRA that provides an address and contact information of the primary tenant. May be verified with collateral call to the primary tenant.</u>	<u>1</u>	<u>Yes</u>

(2) The following documents are worth one point and establish residency for an individual who lacks a stable residence or is a survivor of domestic violence, as applicable. When applicants submit one of these documents for proof of residency, no home address will appear on the card:

Document	Description	Point Value for Proof of Residency	Acceptable as Proof of Address?
Letter Issued by New York City Agency, Nonprofit Organization or Religious Institution Located within New York City Serving Homeless Individuals	Signed letter from executive-level official from a City agency, nonprofit organization or religious institution that provides services to homeless individuals. The letter must indicate applicant has resided in New York City for at least 15 days and lacks a stable residence; letter must be dated no more than 30 days prior to the date submitted. No address will appear on the card.	1	No
Letter Issued by New York City Agency, Nonprofit Organization, or Religious Institution that Provides Services to Survivors of Domestic Violence	Signed letter from executive-level official from a New York City agency, nonprofit organization, or religious institution that provides services to survivors of domestic violence. The letter must indicate that applicant has resided in New York City for at least 15 days and has security concerns about an address appearing on the IDNYC Card; letter must be dated no more than 30 days prior to the date submitted. No address will appear on the card.	1	No
Letter Issued by a Hospital or Health Clinic Located in New York City	Signed letter from executive-level official at hospital or health clinic indicating that applicant has resided at the facility for at least 15 days over the previous 60 day period; letter must be dated no more than 30 days prior to the date submitted. No address will appear on the card.	1	No
Letter Issued by Nonprofit Organization or Religious Institution Located within	Signed letter from executive-level official from a nonprofit organization or religious institution that provides services to homeless individuals or survivors of domestic violence. The organization must currently receive City funding. To establish use of the nonprofit organization's or religious institution's address for mailing purposes, the letter must indicate that: (1)		

New York City Serving Homeless Individuals or Survivors of Domestic Violence indicating "Care Of" Address	the applicant has received services from the entity for the past 60 days, (2) the applicant may use the entity's address for mailing purposes, and (3) the applicant lacks a stable address or has security concerns about an address appearing on the IDNYC Card. The letter must be dated no more than 14 days prior to the date submitted. The card issued will indicate the address is "Care of" the organization that has written the letter.	1	Yes
Letter from a Residential Care Program Funded, Administered, and/or Overseen by the NYC HRA- Emergency & Intervention Services - Office of Domestic Violence	<p>Signed letter from an executive-level official at a residential care program located within New York City which is funded, administered, and/or overseen by the NYC HRA-Emergency & Intervention Services - Office of Domestic Violence. The letter must indicate that the applicant has resided in New York City for at least 15 days; has security concerns about a home address appearing on his/her IDNYC card; and that s/he is permitted to receive mail at a Post Office Box affiliated with the program. The letter must be dated no more than 30 days prior to the date submitted.</p> <p>The card issues will display the P.O. Box or no address at all.</p>	1	Yes
<u>Department of Corrections (DOC) Letter of Incarceration</u>	<p><u>Signed letter from DOC given to applicant when released from incarceration. The letter must be dated no more than 60 days prior to the date submitted.</u></p> <p><u>No address will appear on the card.</u></p>	<u>1</u>	<u>No</u>