

CAPA REGULATORY AGENDA FY 2018
DEPARTMENT OF RECORDS & INFORMATION SERVICES

Pursuant to section 1042 of the Charter, the New York City Department of Records & Information Services (DORIS) sets forth below its regulatory agenda for the city's fiscal year of 2018:

1. **SUBJECT:** Rules regarding public access to Municipal Library and Archives research materials, and fees for research, copying, and licensing services.
 - A. **Reason:** The amended rules will address the use of new technologies by researchers, e.g. digital photography; apply consistent rules pertaining to research at the Municipal Library and Archives; and establish procedures and guidelines for accessing the Board of Education "Anti-Communist" Case Files, records pertaining to the September 11, 2001 attack on the World Trade Center, and Police Department Special Investigations Unit records.
 - B. **Anticipated contents:** Title 49, Chapter 2, Fee Schedule, will be updated to reflect the use of new technology, and Title 49, Chapter 3, Access Rules, will be updated to provide consistent rules for access to Municipal Library and Archives materials, in general, and guidelines for access to special collections.
 - C. **Objectives:** To update and provide consistent rules and fees regarding access to and services for Library and Archival materials.
 - D. **Legal basis:** Charter Chapter 72, Section 3008.
 - E. **Types of individuals and entities likely to be affected:** Patrons of the Municipal Library and Archives.
 - F. **Approximate schedule:** First Quarter of FY 2018.

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